

Your Rights Under the General Data Protection Regulations

Under these new European regulations, you have rights on how businesses process and manage your personal data, these include;

- The right to withdraw consent
- The right to be forgotten from our database and mailing list
- The right to access data we may hold on you
- The right to request data transfer to another data processor

Data retention

We will retain personal data for a period of up to two years. We may retain photographic and residential identification provided/required in the transaction of a property for a period of up to seven years to comply with Anti Money Laundering Regulations.

How to contact us

Should you wish to enforce any of your rights under the General Data Protection Regulations, you can do so in writing to:

Claire Taylor
Compliance Officer
National Property Agents
18 Woodside Place
Glasgow
G3 7QL

Your right to make a complaint

We are a member of The Property Ombudsman Scheme for Sales Agents in Scotland ("Scheme") full details of which can be found at:

www.tpos.co.uk

We will comply with the Scheme's Code of Conduct and you and we agree that we may disclose information relating to you or the sale of the property to the Property Ombudsman. You have the right to lodge a complaint with the Property Ombudsman should you be required to do so.